

## 'Promoting A Safer Church' Action Plan 2021

The Church of England's safeguarding policy statement, Promoting a Safer Church, says: "All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

Required	Current Status (Green / Amber / Red)	Further Actions	Notes
<b>Safeguarding Policy</b> The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	Green – safeguarding policy reviewed annually.		
<b>Safeguarding Policy Promotion</b> 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Green – on website under 'safeguarding'	Ensure all church officers aware	
<b>Recruitment of Ex-Offenders</b> The PCC must have a policy regarding the recruitment of ex-offenders.	Green – contained within SG policy and procedures	Ensure it is in line with any new changes	
<b>Responding to Concerns or Allegations</b> The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including any suspicion of abuse). This procedure is to be reviewed annually.	Green – part of policy and procedures, reviewed annually		
<b>Parish Safeguarding Officer</b> The PCC must safely recruit a lay person, not related to the incumbent, to the role of Parish Safeguarding Officer. The appointment is to be made in accordance with national 'safer recruitment' guidance.	Green – PSO appointed.		Currently have an acting PSO who has been in post for a while. Looking for a new PSO to take over.

<p><b>Churchwardens</b> The churchwardens must be made aware of their safeguarding responsibilities.</p>	Green – churchwardens aware.		
<p><b>DBS Administrator</b> The PCC must appoint at least one DBS Administrator who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Officer.</p>	Green – two DBS recruiters in place. T Gilbert & C Poon		
<p><b>Parish Safeguarding Officer</b> The Parish Safeguarding Officer must complete Basic Awareness, Foundation and Leadership safeguarding training.</p>	Green – all completed within last three years		
<p><b>Churchwardens</b> All churchwardens must complete Basic Awareness and Foundation safeguarding training.</p>	Green – completed C2S1		
<p><b>DBS Administrator</b> Every DBS Administrator must complete Safer People Management training (S1 – Safer Recruitment).</p>	Amber – completed C2S1 – not done most recent course		
<p><b>PCC Members</b> All PCC members must complete Basic Awareness safeguarding Training.</p>	Amber – nearly all have. Two to chase up		
<p><b>Safeguarding Policy Notice</b> Each church building must display a notice about its safeguarding policy.</p>	Green – in place. SG policy kept on display in porch.	Check details current and correct	

<p><b>Safeguarding Who's Who</b> Each church building must display contact details for people who have safeguarding roles.</p>	<p>Amber – who's who poster already in place, but needs updating.</p>		
<p><b>Safeguarding Poster</b> Each church building must display a 'Promoting a Safer Church' poster.</p>	<p>Green – in place</p>	<p>Need to check details and contacts</p>	
<p><b>Parish Website</b> Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).</p>	<p>Green – 'Safeguarding' tab on front page</p>		
<p><b>PCC Agendas</b> Safeguarding must be a standing agenda item at every PCC meeting.</p>	<p>Green</p>		
<p><b>Reports to the PCC</b> The Parish Safeguarding Officer must give regular reports to the PCC regarding safeguarding in the parish.</p>	<p>Green – done quarterly or more frequently if needed.</p>		
<p><b>Reports to the APCM</b> At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.</p>	<p>Green – done annually since 2019</p>		
<p><b>PCC Authorisation</b> The PCC must authorise any church activity involving children, young people or vulnerable adults.</p>	<p>Green</p>	<p>Need to ensure that as activities restart after lockdown, PCC is fully aware.</p>	
<p><b>Risk Assessment</b> The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.</p>	<p>Green – in place and reviewed as needed</p>		

<b>Insurance Cover</b> The PCC must provide appropriate insurance cover for this activity.	Green		
<b>Safer Recruitment</b> The PCC must ensure that the Safer Recruitment process is followed for all leaders and helpers.	Green		Has been in place for last 2-3 years but needs regular review
<b>DBS Checks</b> The PCC must ensure that all eligible leaders and helpers are DBS checked every five years.	Green		DBS checks done by ThirtyOneEight
<b>Safeguarding Training</b> The PCC must ensure that all leaders and helpers undertake the required safeguarding training.	Green		

\* Training module titles in parentheses ( ) indicate previous terminology which is being replaced in 2020

Date Action Plan Completed:.....4/2/21... Completed By T Gilbert & A Southwell..... Annual Review Date: Feb 2022