

The Parochial Church Council of the Parish of Marcham with Garford

Minutes of the committee meeting held on

Wednesday 22 September 2021

Present

Neil Rowe (NR) Ruth Atkins (RA) Tamsin Gilbert (TG) Caroline Manders (CM) Chrystal Poon (CP) Barney Stevens (BS) Bryan Eccles (BE)	Pamela Carter Moore (PCM) Chris Nutman (CN) Carolyn Whiting (CW) Ann Southwell (AS) Jonathan Boardman (JB) Alison Lydon (AL) Nick Weldon (NW)
--	---

Item		Action
1.	<p>Welcome and opening prayer and Bible reading</p> <p>Nick Weldon was welcomed to the meeting – he explained he was here as a Christian brother and fellow disciple. We look forward to him being our vicar in October.</p> <p>NW read from Mark 2 v15 and gave his reflections.</p> <p>NW led with a prayer and others followed with theirs.</p>	
2.	<p>Apologies for absence</p> <p>Apologies were noted from: Kevin Mentzel, Tim Jack, Danni Grady, Rev'd Mark Newman and David Lunn.</p>	
3.	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	
4.	<p>Approval of minutes from the meeting held on 28 June 2021</p> <p>The minutes of the Parochial Church Council meeting held on 28 June were approved as an accurate record.</p>	
5.	<p>Matter Arising</p> <p>Codes on doors need to be redone. Maintenance team have been asked</p>	
6.	<p>Finance update - BE</p> <p>6.1 The financial schedule for August was shared prior to the meeting and BE provided an overview.</p> <p>Expecting £10,000-£12,000 reduction from donations in the new financial year. Following TJ sermon seven additional people have set up donations.</p>	

	<p>Our current energy provision is on a fixed term agreement and we will wait to see if there is an increase due to increases in current energy process.</p> <p>BE will be starting to collate the new budget.</p> <p>If anyone would like more detail on the finances, please link with BE.</p> <p>The Diocese has been looking at how it calculates the Parish Share. A vote will take place at the next Deanery Synod meeting at the end of September on the approach.</p> <p>(CM arrived at this point).</p> <p><u>Money for Send-a-Cow</u></p> <p>£7,000 to be transferred to the Send a Cow for their banana plant project. This will come from the SAC account.</p> <p><u>Money for activities for youth and children's work</u></p> <p>Christine Whild asked for donations for the youth and children work. £600 has been given.</p> <p>Action: TG to ask Jill Rowe and Rob Finch for ideas and thank you letter to be sent to her.</p> <p><u>Funds sitting in the account which was for the village café</u></p> <p>The old 'Village Café' has requested that their remaining funds (kept in a separate account) be transferred the village café funds to 'Thirsty' as a community enterprise.</p> <p>PCC members approved the transfer of the funds.</p>	TG
7.	<p>Fabric / Faculty updates – TG</p> <p><u>Roof repairs</u></p> <p>These are in progress and the South side has been completed at All Saints and once work is completed work will start at St Luke's.</p> <p><u>Boiler replacement</u></p> <p>In progress and should be working this week.</p> <p><u>Other projects</u></p> <p>A) St Luke's painting: booked for 18th October</p> <p>B) Driveway: in discussions (consulted OG stonemasons about the steps and Oxford Exteriors about driveway. Need to talk to the architect and DAC again)</p> <p>C) The clock has been serviced and an apprentice clock winder has been found</p> <p>D) The bells are being tested for the licensing of Nick Weldon.</p>	

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p> <p>8.5</p>	<p>St. Luke's – CW</p> <p>11-12 opening continues on a Sunday.</p> <p>Harvest service is on 26th September at 11:30am with a bring and share harvest lunch in the village hall afterwards. A collection is taking place for the foodbank.</p> <p>Thanks were given to Rev'd Mark Newman for all the support he has given.</p> <p>The 'controversial' bench is being well used.</p> <p>Thanks were given to CW and her husband for undertaking some church maintenance.</p>	
<p>9.</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p>	<p>Safeguarding update – CW/RA</p> <p>Church service will be taking place on 10 October where safeguarding will be a focus. An opportunity to switch hearts and minds and under that safeguarding is everyone's responsibility.</p> <p>Two on-going safeguarding issues. One is under the review of the PCC subgroup and the second I am in conversation with the Diocese.</p> <p>Reminder for safeguarding training to be completed.</p> <p>25 signed up volunteers for holiday club and Jill and Becca Rowe were thanked for their support.</p> <p>All pastoral team have had the DBS checks completed. CW will be linking with house group leaders about their roles and if DBS checks are required.</p> <p>RA and CW meeting with Jill Rowe and Rob Finch on 28/9/21.</p>	
<p>10.</p> <p>10.1</p> <p>10.2</p>	<p>Health and Safety / Covid-19 update</p> <p><u>Health and Safety Policy</u> This was shared prior to the meeting.</p> <p>BE asked if a log is in place for risk assessments. TG responded yes. Action: add this to the policy</p> <p>BE queried what is meant by providing and maintaining systems and TG explained this. Action: a lone worker policy needs to be developed</p> <p><u>Covid precautions – review</u> AS reported most people wear their masks at the evening service.</p>	<p>TG</p> <p>TG</p>

	<p>Discussions took place about the different approaches people are taking to wearing masks.</p> <p>Action: TG to update the wording</p> <p>CP asked if the upstairs room can be used for parents and their young children and this was supported.</p> <p>Refreshments: will have more than one point for serving.</p> <p>Children's work will still take place outside and advice given to dress appropriately.</p>	TG
11.	<p>AOB</p> <p>a) <u>Church weekend</u> Planning for the May bank holiday weekend. Action: TG to check the dates</p> <p>b) <u>Faith at the musicals</u> This is linked to Tearfund and TG will start looking at some dates with them. A deposit of £500 is required and tickets are generally £6 a person. Action: TG to also check no potential dates clash with events at the Marcham Centre</p> <p>c) <u>Licensing service on 20 October</u> This will be at 7:30pm</p> <p>d) <u>All Ages at the Marcham Centre</u> To note the capacity is for 150 people. Action: Aid memoire to be produced about what equipment needs to go from church to the centre etc.</p> <p>e) <u>Midweek HC back to Duffield Place</u> This will be starting the last week of September.</p> <p>f) <u>Harvest service</u> This will be at the community building on 4 October. Will ask for food contributions and these will be given to Asylum welcome.</p> <p>g) <u>Family Friday on 5 November</u> Would like this outside and have a firepit and small fireworks.</p> <p>h) <u>Foundation Governor for Marcham School</u> RA raised there is a vacancy and NW said he would like to do this.</p> <p>Message from Rev'd Mark Newman</p> <p>"Dear PCC, may I thank you all for your support and hard work over the last year and half. We have traveled together along a very twisty,</p>	<p>TG</p> <p>TG</p> <p>TG</p>

	<p>sometimes uncertain path. But thanks be to God for His faithfulness and for your care and love for this church family. Thank you also for your personal support for me during my role as Parish chaplain, it was deeply appreciated. May God bless you , as you continue to serve Him and care for His people and one another."</p> <p>Great big thank you to Mark!</p>	
12.	CP closed the meeting in prayer.	
13.	The meeting closed at 21:39	

The next meeting is on **Wednesday 27 October** and will be a face-to-face meeting in church.