

# The Parochial Church Council of the Parish of Marcham with Garford

## Minutes of the committee meeting held on

Wednesday 24 November 2021

### Present

Neil Rowe (NR) Ruth Atkins (RA) Tamsin Gilbert (TG) Caroline Manders (CM) Chrystal Poon (CP) Barney Stevens (BS) Bryan Eccles (BE)	Pamela Carter Moore (PCM) Alison Lyndon (AL) Tim Jack (TJ) Ann Southwell (AS) Rev' d Nick Weldon (NW) Danni Grady (DG)
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Item		Action
1.	<b>Welcome and opening prayer and Bible reading</b>	
1.1	The meeting started at 19:53	
1.2	NW read from 1 Corinthians 12: 1-20 and gave his reflections.	
1.3	We reflected on the purpose of the PCC and shared our initial reflections.	
1.4	PCC members shared their prayers and NW rounded them off.	
2.	<b>Apologies for absence</b>  Apologies were noted from: David Lunn, Chris Nutman, Carolyn Whiting and John Boardman.	
3.	<b>Conflicts of interest</b>  There were no declarations of interest.	
4.	<b>Approval of minutes from the meeting held on 27 October September 2021</b>  4: Typo should be 'noted' and not 'notes'.  12: CP raised that she did not close the meeting in prayer  The minutes of the Parochial Church Council meeting held on 27 October were then approved as an accurate record.	
5.	<b>Matters Arising</b>  Funds to MML – following concerns about the procedure for transferring money to MML, BE reported following links with the Charity Commission that the process is alright but that there needs to be an audit trail to show when money has been received in Moldova (eg an email to say it had been received)	

	Mary Embleton and Eric Dunford met with BE and agreed to provide a one page summary of their plans for the year.	
6.	<p><b>Finance update - BE</b></p> <p>6.1 BE provided an overview on the <u>key financial information</u> which was shared prior to the meeting.</p> <p>6.2 In October, income was £1,000 less than anticipated and expenditure was £1,000 less.</p> <p>6.3 Under on expenditure for staffing as Rev' d Mark Newman is no longer in his role due to Rev' d Nick Weldon starting.</p> <p>6.3 2022 budget review:</p> <ul style="list-style-type: none"> <li>- Current iteration shows a £6,000 deficit</li> <li>- The budget has no provision for any major works</li> <li>- NW said there would be some services across January, February and March which will have a focus on giving</li> <li>- PCC members felt this was a realistic budget for 2022 and <b>following a proposal by NR and seconded by A Neil and seconded by AS it was approved</b></li> </ul> <p>6.4 BE shared a draft thank you letter which would be sent to those who have donated to the church over the past year. A few changes were made to the letter and BE will email it out and will hand deliver it to those not on email.</p> <p>Thanks were given to BE and Cathie Little.</p>	
7.	<p><b>Fabric / Faculty updates – TG/NR</b></p> <p>7.1 <u>Roof repairs</u> Completed. A follow-up conversation is needed for St. Luke's</p> <p>7.2 <u>Boiler replacement</u> This has been completed apart from the painting.</p> <p>7.3 <u>St Luke's painting</u> This has been completed.</p> <p>7.4 <u>Driveway</u> Discussions still in progress. The architect is going to develop plans as a Faculty will be needed. PCC agreed a cost of £200-300 for the architects work.</p> <p>7.5 <u>Churchyard possibilities</u> NW shared that conversation have started – labyrinth, forest school, moving the Wayside Cross or another memorial in the churchyard. Discussion are in progress with the Parish Council.</p>	TG

8.	<p><b>St. Luke's – PCM</b></p> <p>8.1 Concerns were expressed by PCM re potential health and safety issues – e.g., using a chainsaw for reducing the size of one of the trees (branches are touching the roof) and the person doing this would need to be qualified and with the right insurance.</p> <p><i>Action: a quote will be sought for this work</i></p> <p>8.2 Thorough clean has taken place after the recent work on the Church.</p> <p>8.3 Prayers – a person is allocated each week to do prayers, and this follows the success of previous training.</p> <p>8.4 PCM shared that everyone is welcome to worship at the church. The gap is people from Frilford attending any services. Some people from Frilford do attend All Saints. PCM and CW are linking with the Frilford community.</p> <p>8.5 The congregation is slowly growing, and the choir has gone from three to 12 people.</p>	TG
9.	<p><b>Safeguarding update – CW/RA</b></p> <p>9.1 Two on-going safeguarding issues.</p> <p>9.2 Reminder for safeguarding training to be completed.</p>	
10.	<p><b>Health and Safety / Covid-19 update</b></p> <p>10.1 TG to check if the builder going to St Luke's has completed a risk assessment.</p>	TG
11.	<p><b>AOB</b></p> <p>a) <u>Crown Community Pub proposal</u> The Crown pub has closed. Discussions have been taking place about it becoming a community pub. A proposal is needed for December 2021. The pub has a temporary landlord, until the pub closes in March for three months for refurbishment.</p> <p>b) <u>Church weekend</u> Planning for the 27/29 May 2022. Bishop Gavin will be speaking during the weekend.</p> <p>c) <u>Living in Love and Faith</u> This is the Church of England looking at the sexuality and gender issues. agenda. We will need to have looked at this by the end of April 2022. The plan is to run some seminars over a couple of Sunday afternoons. Dates to be confirmed for January/February time.</p> <p>d) <u>Baptism/Confirmation/Children admitted to communication</u></p>	

	Seminars are being planned for 2022. e) A Foundation Governor post will be coming up in January 2022.	
12.	NW closed the meeting in prayer.	
13.	The meeting closed at 21:18	

The next meeting is on **Wednesday 26 January 2022** and will be a face-to-face meeting in church.