**The Parochial Church Council of the Parish of Marcham with Garford**

**Minutes of the committee meeting held on**

**Wednesday 23 March 2022**

**Present**

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| Ruth Atkins (RA)  Tamsin Gilbert (TG)  Caroline Manders (CM)  Chrystal Poon (CP)  Bryan Eccles (BE)  Carolyn Whiting (CW) virtually  Pamela Carter Moore (PCM) | | Rev’ d Nick Weldon (NW)  David Lunn (DL)  Chris Nutman (CN)  Barney Stevens (BS)  Alison Lyndon (AL)  Tim Jack (TJ) | |
| **Item** |  | | **Action** |
| 1.  1.1  1.2  1.3  1.4 | **Welcome and opening prayer and Bible reading**  The meeting started at 19:50.  NW read from 1 Thessalonians Chapter 1 and gave his reflections.  All reflected on where we would see the parish in three years’ time.  PCC members shared their prayers and NW closed them. | |  |
| 2.  2.1  2.2 | **Apologies for absence**  Apologies were noted from: Neil Rowe, Anne Southwell, Danni Grady  No response from: John Boardman (JB) | |  |
| 3. | **Conflicts of interest**  There were no declarations of interest. | |  |
| 4.  4.1 | **Approval of minutes from the meeting held on 23 February 2022**  The minutes of the Parochial Church Council meeting held on 23 February 2022 were approved as an accurate record with the following correction being made: Item 6.1 add in Catherine Mentzel. | |  |
| 5.  5.1 | **Matters Arising**  There we no matters arising. | |  |
| 6.  6.1  6.2  6.3  6.4  6.5 | **Finance update** – BE  Monthly update   * First two months slightly behind on donations. * Still have £171,000 in the bank. * Income is not supporting outgoings.   Send a Cow  Paying £250 a month to Send a Cow but not receiving the income to cover this. There is approx. £80 a month shortfall. PCC agreed to continue with the payments until it is addressed (see item 13).  MML  Want to send out funds of £3,000 to Nicu and Lili this month for vulnerable people in the community and not refugees. PCC supported this.  Approve finances for St. Luke’s window  A window at St Luke’s needs to be repaired and will cost £4,116 inc. VAT as it is a specialist job. BE expressed concerns that issues are not being raised early enough for it to be included in the budget and was concerned that it was not identified in the quinquennial. TG apologised on behalf of the Church Wardens. PCC approved the funding.  Funds for marquee  The marquee roof was damaged in recent storms and a new one has been purchased (£200). This was approved retrospectively. | |  |
| 7.  7.1 | **Fabric / Faculty updates** – TG  Still waiting for a second quote for the driveway. To have a soakaway is approximately £20,000. Will look at a more cost-effective way of doing this which may cost £10,000. TG is seeking further quotes.  TG request for Parish Council to budget for it for future years. | | TG  TG |
| 8.  8.1  8.2  8.3  8.4  8.5  8.7  8.8  8.9 | **Refurbishment update** – NW  NW provided an overview of the draft proposals which were shared at the February PCC meeting.  Have spoken to the DAC who will visit in May/June. This will produce some clarity on the ideas. The architect will be present as well.  Plan to get the architect to attend a future PCC meeting to share revised plans.  TJ shared concerns about having carpeting and the impact of the current flooring being on the earth.  BS raised potential concerns about disability access. This is being looked at by the architect.  CW asked what the impact would be of the stage being smaller. NW responded it would be smaller but would not have too much of an impact as it would still be a large area.  CP noted there would not be any additional rooms, just bigger rooms. This will be looked at by the architect.  AL commented the PCC has the opportunity to ensure any refurbishment takes into account disability access. A platform lift could be considered. | |  |
| 9.  9.1  9.2  9.3 | **St. Luke’s** - PCM  Another tree will need pruning in 2022 and the gutters will need painting in 2023.  A church service schedule has been drafted and Debbie Flint was thanked for her support.  Ben was thanked for his choral contribution. Some of the college choir will be at St Luke’s on 8th May. | |  |
| 10.  10.1  10.2  10.3 | **APCM matters** – NW  TAR report approval  TJ suggested explaining what Tiddlypeeps is and this will be added by TG. The PCC formally adopted the report. NW will sign the revised version.  New members / changes to PCC   * TG is standing down as church warden and CP will be standing as church warden. * TG will be co-opted to the PCC. * DG and RA three years are coming to an end. RA is happy to continue as secretary and TG is waiting to hear from DG.   Electoral role  CN will undertake this. | | TG |
| 11.  11.1  11.3 | **Safeguarding update** – RA / CW  Two on-going safeguarding issues.  Domestic Abuse Training is now not a requirement but PCC members are encouraged to still do it. | |  |
| 12.  12.1 | **Health and Safety**  Health and Safety Policy to be reviewed. | |  |
| 13.  13.1  13.2  13.3  13.4  13.5 | **AOB**   1. Church weekend   Planning for the 27/29 May 2022 continues.  Men’s Breakfast  Starts 2 April at 8:30 at the Marcham Community Centre. Will run on first Saturday of the month. Will cost £8 pp. Need to book through the church website.  Send A Cow donations  See item 6.2.  Mission partner discussion in the summer  Being planned for June/July time.  Zoom  The church Zoom account is due to expire. Costs £119 a year. PCC agreed for it to be extended for a year. | |  |
| 14. | NW closed the meeting in prayer. | |  |
|  | The meeting closed at 21:14 | |  |

**The next meeting is on Wednesday 27 April 2022** in church.